Revised

|  |  |
| --- | --- |
| Turnitin | the 3-Part Writing discussion |
| Response | Reply |
| 2 peer reviews of other students’ papers | fact-checking of 2 students’ papers |
| peer reviewer | fact checker |
| **“**to verify the factual accuracy of” fact-check the article before publication | **:**to verify the factual accuracy of*fact-check* the article before publication |

|  |  |
| --- | --- |
| Monday 10:00 AM-12:00  | 2 |
| ; Tuesday 8 AM to 1 PM; | 5 |
|  Wednesday 12 PM to 3 PM; | 3 |
|  Thursday 7 AM to 9 AM;  | 2 |
| Friday 11 AM to 1 PM. | 2 |
|  | 14 |

Monday 10:00 AM-12:00; Tuesday 8 AM to 1 PM; Wednesday 12 PM to 3 PM; Thursday 7 AM to 9 AM; Friday 11 AM to 1 PM. Or by appointment. A permanent announcement provides details.

**Revision:** Objective work includes Getting Started (5%), Learning Quizzes on concepts/maps (20%), 3 Unit Exams (30%), Respondus and Departmental Final Exam (11.5%), Evidence Quizzes (4%), a 3-Part Writing (Paper at 10%, Fact-checking 2 papers at 4% each, and 2 Replies at 2% each), They require use of primaries and of evidence following rules for the discipline of history. See the syllabus for course policies, exam dates, grading policies, and points for types of assignments and the final letter grade.

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**Revision:** Connie Bibus (Instructor) in Blackboard Course Messages -WCJC’s policy has changed—do not email using WCJC email.

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| --- | --- |
| Objective work includes Getting Started (5%) | 50 |
| Learning Quizzes on concepts/maps (20%) | 200 |
|  3 Unit Exams (30%) | 300 |
|  Respondus and Departmental Final Exam (11.5%) | 115 |
|  Evidence Quizzes (4%) | 40 |
|  a 3-Part Writing (Paper at 10% | 100 |
| Fact-checking 2 papers at 4% each | 80 |
|  and 2 Replies at 2% each) | 40 |
|  | 925 |

### Revision: Communication Policy (Also an Announcement in Your Course

#### Online Office Hours - Google Voice # - Required Email

* Call **281-786-0197** (Google Voice). If I do not answer during Online Office Hours, please leave a voice mail. Please slowly spell your **last** name as it is in WCJC’s records and identify your class.
* Email **Connie Bibus (Instructor)** in Blackboard Course Messages. **Caution:** WCJC’s policy has changed: do not email using WCJC email.

Online Office Hours:

* Monday 10 AM-12
* Tuesday 8 AM to 1 PM
* Wednesday 12 PM to 3 PM
* Thursday 7 AM to 9 AM
* Friday 11 AM to 1 PM
* Or by appointment.

#### Your Responsibilities to Communicate

You **must** log in **at least 3** times a week and check **both** Course Messages (Email) **and** Announcements. Both are on the Course Menu (Blackboard’s menu you may display on the left of the screen). **If I email you in Blackboard**, you **must** read **and reply** or **call your instructor** if you do **not** understand. You **must** read **all** Announcements **since your last login**.

#### Your Instructor’s Timeframe for Responding

I make every effort to respond to Blackboard Course Messages (Email), phone messages, and discussion postings within 36 hours (weekends and holidays excepted). **2 Tips about My Schedule**:

1. The hours listed as my Online Office Hours are times that I check Google Voice and move from course to course and check in **each** course one by one for:
* Course Messages (Email)
* Discussions, especially those placed near the top of Learning Modules (All Content & Graded Work)
* Gradebook changes, such as entering grades and Incentives for Self-Tests for Learning Quizzes
1. With this shift of on-campus classes to being online, I am –and will continue to be—in Blackboard courses for much more time than those hours because I am still in the process of shifting my on-campus courses to online courses. **An example of what this means for you:**
* If you send an email **before** one of the office hours above, the odds are I will answer during that office hour or shortly after that.
* If you send it **after** my office hours for that day, I am likely to be trying to finish something for a class and I will **not** come back to email **until** the next day’s office hour.

#### Online Office Hours and Individual Help

During Online Office Hours, I am also glad to help you online or work with you by phone. (The Google Voice phone number is above.) If we **both** have Blackboard open, working together by phone frequently brings the fastest solution.

**Why Not Blackboard Collaborate?** I have Blackboard Collaborate in our course and have used it to create short videos pointing out things in the course. My own experience (some words seem not to record) and feedback (you have a “terrible Internet connection”) from a Distance Education staff member using Collaborate with me seem to show that using the phone is likely to help you more as long as we **both** have Blackboard open.