

Course Orientation & the List of Tasks You Do for Points in Getting Started

What's the Reality?

In an 8-week course and **every** week in that 8 weeks, we must complete **2 weeks' work in 1 week**. Faculty are **not** allowed—and we should **not** be—to reduce the assignments in an 8-week course. You will get full college credit for this class because you did the **same** amount of work as a student in a 16 week course.

What's the Attempt to Give All Students Their Best Chance?

- I **cannot drop** assignments for you as a class or for individuals in the class.
- But I can try to **offer flexibility** to everyone in the class. **Examples of Flexibility:** Opening an exam over 3 days. Having writing assignments open for at least part of a weekend. Having the Unit's Learning Quizzes open until the end of the Unit's Exam.

What Are the Tasks for the 45 Points and Perhaps to Figure Out How This Course Is a Good Deal?

#	Assignments You Must Do in Getting Started (Those worth 0 points as reminders to protect you.)	Points
1	There are 2 5-point assignments to Mark Reviewed on Learning Folders (All Content & Assignments). There is a 10-point set of items to Mark Reviewed within the Getting Started Folder. If you carefully compare, you have a chance to find 5 points of extra credit.	20
2	Post your Introduction in the Discussion that your instructor placed for you in Getting Started. You do not go to tools. If a tool—such as an exam or discussion—is needed, the prof adds it to the folder.	4
3	Respond to the email your prof sent to you in Blackboard's Course Messages. Use the link Course Messages (Email) that is in Getting Started. Cautions: You need to show that you know how to reply and send emails in Blackboard. Why? During the pandemic, WCJC's policy is that all student mail must be within the Blackboard course.	20
4	Take the quiz named Syllabus Acknowledgement Quiz. (Caution: You must do it to stay in the course. Do this during Getting Started so you do not forget.)	1
6	There is also a simply written but practical article on job skills. I also use the yellow to try to alert you that my life experience is that history teaches work and life skills. The Link Address is also provided under the pdf of a highlighted copy. If you are interested in an excellent research-based tips for online learning, see "Five Research-Backed Tips to Get the Most out of Online Learning." Link Address: https://www.inc.com/jessica-stillman/5-online-learning-study-tips-backed-by-science.html	0
7	Copy this link into an email or anything that you have that you can get to from anywhere : Blackboard Login Page Link Address: wcjc.blackboard.com . Why? WCJC has had times when we could not get to Blackboard through the WCJC connection. We have always been able to get to Blackboard from that Link Address. It has always been open.	0
8	Make sure you prepare your computer using the tips emailed to you. That email also tells you about your needing to get the required textbook and to get or have access to a computer for the Sample Respondus Exam and the Final Exam. It must have a working internal or external webcam and working microphone. Caution: I will add to my checklist of what I look for in the Sample Respondus Exam (and the Final Exam) is that your microphone is working.	0
9	Total for this Section of the Course	45