

Course Orientation (in Pictures)- **Only 3** pages remaining for the test

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## How to Login and Succeed at this Course - Also sent by email before the Course opens.

1. Go to <https://wcjc.blackboard.com>
2. You see a **Login Here** section on the left.  
**Before you login**, notice the upper right section of the screen with the link **Help & Resources**. You will use that link to make sure your computer **and** browser work with this Blackboard.  
  
FYI: I care about you all, but I am **not** a techy. WCJC's IT can help (at Help & Resources). My 1 tech tip is—if your browser is not working or displaying what I say is there—try a different browser for a day.
3. Follow the directions in the **Login Here** section for what you type in those 2 fields.
4. Login on the Blackboard log in screen.
5. On the left side of the new screen see the words **My Courses**.
6. Look for our course and click on it.  
**Tip:** the naming conventions for Blackboard courses have changed so you may have trouble guessing our course.
  - If you are taking US History I, look for the letters WWW 18 in the name
  - If you are taking US History II, look for the letters WWW 28 in the name
7. What you see when you click on the course varies with when you log in.
  - If you log in in **during** Getting Started, Blackboard automatically displays Read Me First and the Getting Started Learning Module.
  - If you log in **after** Getting Started has ended, Blackboard displays the Home Page and a list of Announcements.  
**Tip:** If you did not finish Getting Started work before the date in the List of Due Dates, email your instructor in Course Messages (Blackboard's email) for what to do.
8. When you are ready to start history work, click on Learning Modules on the Course Menu and then Unit 1.

## Names on the Course Menu

<b>Typed Names on Course Menu</b>	<b>Explanation of What Each Thing on the Course Menu Does</b>
Home Page	When you come in the course, what you see 1 <sup>st</sup> <b>after</b> Getting Started
Read Me First	When you come in the course, what you see 1 <sup>st</sup> <b>during Getting Started</b>
Contact Instructor	Office hours, contact information – Ask! <b>I am glad to help you.</b>
Syllabus & Schedule	Use as a reference that is searchable using Ctrl-F (Ctrl with the F key)
<b>List of Due Dates</b>	The <b>only</b> way to know <b>when to prepare</b> and <b>what's due and when</b>
<b>Course Materials</b> Learning Modules	<b>Heading for the Two methods to locate Course Materials (work you do in the course):</b> <b>First method:</b> Learning Modules (Blackboard's name)— <b>Safer method</b> —Provides <b>everything</b> you need from study guides, instructions, lessons, to primaries—including <b>all</b> of the Blackboard tools you use from assignments to quizzes to discussions to exams
Shortcut to All Graded Work	<b>Second method:</b> Shortcut to All Graded Work—Provides <b>only</b> Blackboard tools to submit work
<b>Course Materials</b>	<b>Heading for Blackboard tools</b> that we use in this course
Discussions	<b>Blackboard's tool</b> for <b>public</b> communication or <b>public</b> submission of writing by students. <b>Tip:</b> Do not click on this link and hunt for the right one. Instead use a discussion inside of its Learning Module.
Course Messages (Email)	<b>Blackboard's tool</b> for <b>personal</b> communications, such as your prof sending you feedback on writing. <b>Tip:</b> This is the fastest way for you to reach me.
Announcements	<b>Blackboard's tool</b> for <b>public news</b> . If something has long-term value to students, I will copy it to General Course Questions on the Learning Modules page.
My Grades	<b>Blackboard's tool</b> for your <b>personal</b> view of your grades in the Gradebook. <b>Tip:</b> Make sure that the upper right at My Grades shows <b>Order by: Course order</b>
<b>Help and Resources</b>	<b>Heading for resources</b> that Distance Education encourages us to provide or I provide for history
Help with Blackboard	Videos from Blackboard to help you with Blackboard's tools
College/History Resources	Inside you find 2 folders: <ul style="list-style-type: none"><li>• <b>College</b> links, such as to Disability Services</li><li>• <b>History</b> links, such as an introduction to the discipline of history, a searchable and sorted US Constitution, <i>Merriam-Webster Online Dictionary</i>, and to a map website</li></ul>

## Tasks You Do During Getting Started

The list of tasks for Getting Started is the same one in the Course Plan that you complete during Getting Started.

Assignment	Points
Take Syllabus Acknowledgement Quiz. ( <b>Caution:</b> You must do it to stay in the course.)	1
Post your Introduction in the Discussion available from Getting Started.	4
Complete Your Course Plan for Your Grade and submit it in its Blackboard Assignment.	20
Complete the Syllabus & Success Assignment and submit it in its Blackboard Assignment.	15
<b>Total for this Section of the Course</b>	40