# How to Interpret the Comments on Work

Comments m**ay be in Turnitin or on your printed paper.** The columns are:

* The **left column** (in alphabetical order) shows the words you see written on your paper or in the Grademark version of the comments for available at Turnitin within your Blackboard course.
* The **middle column** provides a Brief Explanation.
* The **right column** shows the number of the Good Habit for Evidence and other resources you **must** use to understand the Comment. (You will find the Good Habits for Evidence folder and its link by clicking on Learning Modules, then Getting Started, and then the folder for Good Habits for Evidence. The link is at the top of the folder.) ***Tips:*** The Internet tips (available [here](file:///C%3A%5CUsers%5CCJ%20Bibus%5CDocuments%5C-%20Server%202013-2014%5Ci_Basic_Internet_Tips.htm)) tell you how to search for a word on a page.

**Reminder:** With all of these issues, I am glad to help you with this.

| **Comment** | **Explanation**  | **Resource or Specific Good Habit to Use** |
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| 1 side | Misused the source - Omitted 1 side as though it did not occur.  | Habit 2 **and** its link on How to Develop This Good Habit. It is next to the word *embellish*. |
| Assumed | Misused the source - Assumed that the author supports what you expect without verifying the fact is in the source.  | Use the resource above, but search for the word *Assumed.* Also see the Definitions in the Good Habits folder. |
| Awk | Awkward language. Misuse of language and of its structures. Glad to explain and give specific examples. | -  |
| Changed language | Quoted without following the requirements in *The Bedford Handbook* for showing changes to the author’s words and **also** made the **author’s words look grammatically incorrect.** | Habit 5 and its link on Tips on How to Develop This Habit. See the Brain Trick to avoid this problem. Either use the Brain Trick or learn all of the *Bedford* requirements. |
| Changed meaning | When trying to quote, changed the author’s words without following the requirements in *The Bedford Handbook* for showing those changes. Those changes also c**hanged the author’s meaning.**  | Use the resource above. |
| Changed words | With a quotation, **either did not reveal changes** according to the requirements in *The Bedford Handbook* for showing changes to an author’s words **or** **just typed words without proofing**. (With quotations, *proofing* means **compare** quotations **letter-by-letter** with the source **and correct** your errors in your paper.)  | Use the resource above. |
| Cherry picked | Misused the source - Cherry-picked. Used a fact in the source but it was atypical or specific to one thing, but you presented it as typical or universal.  | Habit 2 **and** its link on How to Develop This Good Habit. In the link, search for the word *Cherry*. Also see the Definitions in the Good Habits folder. |
| *Chicago* | Must cite and must use *Chicago Manual of Style* or the brief version of *Chicago* provided in the course. You **must** do these **two** things for **every** fact (whether in your words or the author’s): 1. Insert in your paper the endnote (looks like 1) **after** the fact you are proving.FYI: The software you are using makes a place for entry at the **bottom** of your page.
2. Type the citation (whether in the detailed *Chicago* format or my brief version) that lets the reader be able to go directly to the **specific page of the source** that proves that **specific fact** that you wrote is true. Note: I will check whether what you wrote is supported on the page you cited. In other words, I have your book version and your paper side by side.
 | Habit 3 and *What’s a Comparison and What Citation Is Required?* in each Comparison folder. It provide:s* The detailed way to use Chicago and my brief way to cite evidence
* Include links to videos on using Microsoft Word to make endnotes (You can make an endnote with other software as well, but they are made with software.)
* A visual showing how your Comparison should look and showing some examples of superscript endnotes (looks like 1) in the paper and at the bottom of the paper where it says the specific page of the source
* Examples of Comparisons that earn a C, B, and an A.
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| Citation - asserted | Providing citations is not enough. You cannot just assert that a fact is true by providing a citation. The citation must take the reader to a specific place in the source as evidence.  | Habit 3 and its link on Tips on How to Develop This Habit. You must cite **both** facts in your own words and facts in the author's exact words (a quotation).  |
| Citation - inconsistent | Did not cite consistently. Cited a few facts, but for no apparent reason. Cite every fact.  | Use the resource above.  |
| Citation - none | Did not cite at all. You did not cite anything—not facts in your own words and not quotations. | Use the resource above.  |
| Cite all facts | Did not cite one or more facts that you wrote in your own words.  | Use the resource above.  |
| Cite specific page | Cited a range of pages (such as 95-96 or 13-22). You must cite a **specific** page for each fact used. To do this, use more endnotes. | Use the resource above.  |
| Cite quotations | Did not cite a fact in the author’s exact words. Note: you must **both** cite and use quotation marks (“”) See *H-C* below. | Habits 3 and 4 and their links on Tips on How to Develop This Habit. |
| Embellished | Misused the source - Embellished. Used a fact in the source but modified the fact to do such things as make the words more interesting or dramatic (such as increasing its quantity). | Habit 2 and its link on How to Develop This Good Habit. Search for the word *Embellish*. Also see the Definitions in the Good Habits folder. |
| Fact N/A | The fact typed is N/A (not applicable) to the Comparison Topic. Just because a fact is on a required page does not mean you should type it.  | Use the resource above.  |
| Factual error | Misused the source – Wrote inaccurately.  | Use the resource above.  |
| Factual error - applied | Misused the source – Applied a fact inaccurately. If a question that you have to answer is about something specific (such as a time, type of person, or region), verify that the source is about that specific thing before you use that fact.  | Use the resource above.  |
| H-C  | Did “half-copy” plagiarism or “patchwriting.” You just grabbed the author’s words without the required “” to show that the author created those words, and you just moved those words around. | Habit 4 and its link on Tips on How to Develop This Habit.  |
| Misread | You really did not pay attention to the source and you misunderstood some things badly. Compare your textbook and your writing word by word. If you do not understand, we must have a conference. I’m marked some examples with the words Misread.  | Habits 2 and 3 and their links on Tips on How to Develop This Habit |
| Not all of question | Question – Not all parts of the question.You did not answer all parts of the question in the Comparison Topic you said you were answering. | Habit 1 **and** its link on How to Develop This Good Habit. Also see the Instructions link. It lists the possible Comparison Topics. |
| Not a question | Question – Not one of the listed questions.You wrote on something other than the possible questions listed for the Comparison Topics. | Use the resource above.  |
| P. Reading | Did passive reading. This habit leads to misreading and factual errors.  | Habit 1 and its link on Tips on How to Develop This Habit. |
| P. Writing | Did passive writing. This habit leads to misreading and factual errors.  | Habit 4 and its link on Tips on How to Develop This Habit. |
| Repeated errors> | You did more of this error below but I did not mark each one. If you’d like me to identify them one by one, just ask. | - |
| Source - incomplete | You did not use **all** of the required pages for the question you said you were answering.  | Habit 1 **and** its link on How to Develop This Good Habit. Also see the top of the Content link. It lists the required pages for each part of a Comparison Topic. |
| Source - incorrect | You did not use the **required page**s for the **question you said you were answering.** | Use the resource above.  |
| Source - unreliable | Used one or more unreliable sources, not the required source. The required source is specified in the syllabus **and** in Good Habits for Evidence. If you are sure the fact is from the required source, then please show me.  | Use the resource above.  |
| Summaries | You have two separate summaries instead of a comparison. | See the instructions for the Introductory Comparison. Ask if you need help. |
| Term wrong | Incorrect meaning of an essential term used in the Comparisons. | Definitions provided in the Comparison folder. Also see the top of the Content link for the Comparison.  |

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