## List of Due Dates – Light red indicates added 10/25.

### General Information:

|  |  |
| --- | --- |
| **Dates**  | Some dates overlap in order to give students maximum flexibility during each unit. Last day for you to “Drop” the course with grade of “W” – 11/30/2018Holidays: Fall Break (10/26), Thanksgiving (11/20 **after** 4:00 PM -11/23) |
| **Due Dates and Dates for Incentives**  | All assignments are due at the time in the column Due Date/Hour. There is however a small incentive for completing **all** quizzes **2 days** before the start of each Unit Exam. Those Incentive Dates are listed below. (For details in this Syllabus, click Ctrl-F and type the words **About Incentive**.) |
| **Password You Enter for Self-Tests with Learning and Evidence Quizzes** | selftest  **<** no capitals, no spaces, and no punctuation***Why that password?*** **You** measure what **you** know and do not know (thus the name **Self**-Test). When you take a Self-Test, Blackboard displays its Full-Test and sometimes resources. * If you knew 80% of Self-Test questions, you earn the Full-Test points without taking it.
* If you did not, you can take the Full-Test as many as you want, with the highest score counting. You earn the points and gain new knowledge.
 |
| **Password You Enter for Unit Exams** | onetimeonly **<** no capitals, no spaces, and no punctuation***Why that password?*** Typing that password means you know you can take it one time only.  |
| **Where Do You Find This Work in Blackboard?**  | This List of Due Dates tells you where to work in Blackboard to do all your graded work. * The **heading**s **in this List of Due Dates** are the **same** as the **names on Lesson Modules**. **Example:** To do the assignments in Getting Started, you first click on Learning Modules and then on Getting Started. (It is at the top of the Learning Modules.)
* If something occurs during one or more Units but is located in a different folder on Learning Modules than the Unit, the Assignment includes where you need to work. **Examples:**

- **In** **Required Writing and Evidence Requirements:** - **In** **Respondus Requirement to Take the Final Exam:** |
| **How Learning Modules Can Help You?****What’s Different about Learning Modules and the Shortcuts to All Graded Work?** | Learning Modules has **everything** that is in the Blackboard Course from the beginning to the end, from Getting Started to the Final Exam in order. Ii doesn’t just have the tools—like a Blackboard quiz or exam or a Blackboard discussion or a Blackboard assignment. Learning Modules also has everything that a teacher who wanted to help you would put with those tools. **Examples**: instructions for work, tips for a type of work, a link to make the information for assignment easier to understand, required primaries for writing, extra Discussions that are not for a grade but to help students, study guides identifying possible questions, Lessons covering each section of the history in the Unit, and so on.Shortcuts to All Graded Work- It has all the tools for graded work—like a Blackboard quiz or exam or a Blackboard discussion or a Blackboard assignment. That’s it.  |

Getting Started & Staying Successful All 8 Weeks (OCT 22-OCT 24)

|  |  |  |
| --- | --- | --- |
| **Assignment**  | **Open Date/Hour** | **Due Date/Hour** |
| Complete tasks listed on the **last** page of the Course Orientation link. ***Caution:*** If you cannot do those tasks by 10/24, email your instructor a proposed date in Course Messages (the email in this Blackboard course). | 10/22–8:00 AM | 10/24–11:59 PM  |

Unit 1: Creating a New America from 1860 to 1900 (OCT 24-NOV 10)

Unit 1 includes ***Tips*** to help you succeed from the beginning. The ***Tips*** apply not only to Units 1 but all 3 Units.

|  |  |  |
| --- | --- | --- |
| **Assignment (Listed in the Order They Become Open Date/Hour)** | **Open Date/Hour** | **Due Date/Hour** |
| Use Unit 1’s Study Guide with the Unit’s Lessons(Textbook chapters: 23 to 27) | – | – |
| Take the Learning Quizzes in Unit 1. ***Tip:*** See tips at the top of its folder. | 10/24–12:00 AM | 11/10–-11:59 PM |
| Post and/or reply in Unit 1 Learning Discussions. ***Tips:*** a) The work is the same in all Learning Discussions. b) You earn a 50% incentive if you also make above 60 on the Unit Exam. c) Use the Discussion Instructions on the Course Menu or you can get a reminder of those instructions in the prof’s 1st post. d) For Unit 1, the 1st 5 people to post can earn a 25% bonus. If you need help in succeeding, your prof coaches you.  | 10/24–12:00 AM | 11/7–12:00 AM (***Tip:*** Ends **1** day before the exam **starts.**) |
| **In Required Writing and Evidence Requirements:** begin Evidence Quizzes. | 10/28–12:00 AM | More in Unit 2.  |
| **In** **Respondus Requirement to the Final Exam:** Opportunities for 3-weeks to take the Sample Respondus Exam so you may take the Final Exam. ***Tip:***If you **a)** exactly follow Distance Education’s requirements and **b)** do that in this 1st week, you earn the highest points for this assignment. | 11/6 -12:00 AM | More in Unit 2. |
| Take Unit 1 Exam (Incentive Date for all quizzes: 11/6-12:00 AM; ***Tip:*** ends **2** days before the exam **starts.**) | 11/08–12:00 AM | 11/10–11:59 PM |

### Unit 2: Moving to the World Stage-America from 1900 to 1945 (NOV 10-NOV 25)

|  |  |  |
| --- | --- | --- |
| **Assignment (Listed in the Order They Become Open Date/Hour)** | **Open Date/Hour** | **Due Date/Hour** |
| Use Unit 2’s Study Guide with the Unit’s Lessons (Textbook chapters: 28 to 34.) | – | – |
| **In** **Respondus Requirement to Take the Final Exam:** (***Tip:***same instruction as Unit 1, but in the 2nd week you earn the 2nd highest points for this assignment. | Continues from Unit 1. | More in Unit 3. |
| **In Required Writing and Evidence Requirements:** Complete **Self-**Tests for Evidence Quiz 1-4 **to see** folder for the 3-Part Writing (11/5) and **to see** its Discussion (11/12). ***Tip:*** Score 80%+ on Self-Tests or high scores on Full-Tests. | Continues from Unit 1. | 11/12–11:59 PM  |
| Take all Learning Quizzes in Unit 2 (***Tip:*** same instruction as Unit 1.) | 11/10–12:00 AM | 11/27–11:59 PM |
| Post and reply in Unit 2 Learning Discussions**.** (***Tip:*** same instruction as Unit 1.)  | 11/10–12:00 AM | 11/19–12:00 AM  |
| **In Required Writing and Evidence Requirements:** If you finished Self-Test Evidence Quiz 4, you can post your paper (Part 1) in the 3-Part Writing Discussion. ***Tip:*** When your prof sends feedback on Part 1 in Blackboard Course Messages, the quicker you reply back, the quicker you can do Part 2. Your prof emails feedback to you 11/26 and is glad to talk with you by phone or face to face. ***Caution:*** You must do Part 1 to do Part 2 and Part 3. | 11/12–12:00 AM (***Tip:*** Before you post, recheck everything.) | 11/19–11:59 PM ***Caution:*** Late papers are **not** accepted.  |
| Take Unit 2 Exam (Incentive Date for all quizzes: 11/18-12:00 AM)***Tip:*** The 2 extra days are to make Thanksgiving responsibilities more flexible. | 11/20–12:00 AM | 11/27–11:59 PM |

**Unit 3: Transformations–America from 1945 to the Near Present (NOV 25-DEC 12)**

|  |  |  |
| --- | --- | --- |
| **Assignment (Listed in the Order They Become Open Date/Hour)** | **Open Date/Hour** | **Due Date/Hour** |
| Use Unit 3’s Study Guide with the Unit’s Lessons (Textbook chapters: 35 to 41.) | – | – |
| **In** **Respondus Requirement to Take the Final Exam:**  (***Tip:*** same instruction as Unit 1.) ***Caution:*** This will **not** be reopened after 12/2. Do not ignore this task or you will not be able to take the Final Exam and the History Department requires History instructors fail for the **course** (not just the test) anyone who does not take the Final Exam. If you need help, ask soon.  | Continues from Unit 2. | 12/2 11:59 PM |
| Take all Learning Quizzes in Unit 3. (***Tip:*** same instruction as Unit 1.) | 11/25–12:00 AM | 12/12–11:59 PM |
| Post and reply in Unit 3 Learning Discussions (***Tip:*** same instruction as Unit 1.) | 11/25–12:00 AM | 12/11–12:00 AM |
| **In Required Writing and Evidence Requirements:** when the 3-Part Writing reopens, peer review 2 other students’ papers on evidence (**not** grammar). (***Tip****:* **Extra time** to post is because the prof cannot grade until 1 PM.) | 11/26–12:00 AM  | 12/3–**1:00 PM** (***Tip:*** Extra time to post.) |
| In Required Writing **and Evidence Requirements:** when the 3-Part Writing reopens again, carefully examine the comments about evidence by the 2 students who peer reviewed your paper. Reply to their peer review according to the instructions. (***Tip****:* **Extra time** to post is because the prof cannot grade until 1 PM.) | 12/6-12:00 AM | 12/11–**1:00 PM** (***Tip:*** Extra time to post.) |
| Take Unit 3 Exam (Incentive Date for all quizzes: 12/6-12:00 AM)***Tip:*** The long exam period tries to make Final and Unit 2 Exam more flexible. | 12/8–12:00 AM | 12/12–11:59 PM |

Final Exam: 1860 to the Present–Opens Early for Review (NOV 25–DEC 13)

***Caution:*** You must successfully take the Sample Respondus Exam before you can take the Final Exam.

|  |  |  |
| --- | --- | --- |
| **Assignment (Listed in the Order They Become Open Date/Hour)** | **Open Date/Hour** | **Due Date/Hour** |
| Check **all** **existing** grades. If you think there is an error, email the **specifics**. | -- | 12/8–11:59 PM |
| Take the Final Exam on **either** date—during the 2-days over the weekend or the one day during the week. ***Caution***: The History Department **requires** History instructors to **fail students for the whole Course** if they do not take this exam. ***Caution***: Reviewing these videos is slow. I will apply the penalties (points deducted from your grade) if you do not follow Distance Education’s rules. Watch for emails stating if there is a problem until you see your letter grade in Blackboard.  | 12/7–7:00 PM | 12/9–11:59 PM |
| 12/10–7:00 PM | 12/11–11:59 PM |
| Check **all** **new** grades. If you think there is an error, email in Blackboard Messages the exact name of the grade and your phone # **before** NOON. | -- | 12/13 12:00 PM |

*I reserve the right to modify the syllabus during the semester.*