

List of Due Dates

General Information:

Dates	Some dates overlap in order to give students maximum flexibility during each unit. Last day for you to “Drop” the course with grade of “W” – 11/30/2018 Holidays: Fall Break (10/26), Thanksgiving (11/20 after 4:00 PM -11/23)
Due Dates and Dates for Incentives	All assignments are due at the time in the column Due Date/Hour. There is however a small incentive for completing all quizzes 2 days before the start of each Unit Exam. Those Incentive Dates are listed below. (For details in this Syllabus, click Ctrl-F and type the words About Incentive.)
Password You Enter for Self-Tests with Learning and Evidence Quizzes	selftest < no capitals, no spaces, and no punctuation Why that password? You measure what you know and do not know (thus the name Self-Test). When you take a Self-Test, Blackboard displays its Full-Test and sometimes resources. <ul style="list-style-type: none"> • If you knew 80% of Self-Test questions, you earn the Full-Test points without taking it. • If you did not, you can take the Full-Test as many as you want, with the highest score counting. You earn the points and gain new knowledge.
Password You Enter for Unit Exams	onetimeonly < no capitals, no spaces, and no punctuation Why that password? Typing that password means you know you can take it one time only.
Where Do You Find This Work in Blackboard?	This List of Due Dates tells you where to work in Blackboard to do all your graded work. <ul style="list-style-type: none"> • The headings in this List of Due Dates are the same as the names on Lesson Modules. Example: To do the assignments in Getting Started, you first click on Learning Modules and then on Getting Started. (It is at the top of the Learning Modules.) • If something occurs during one or more Units but is located in a different folder on Learning Modules than the Unit, the Assignment includes where you need to work. Examples: <ul style="list-style-type: none"> - In Required Writing and Evidence Requirements: - In Respondus Requirement to Take the Final Exam:
How Learning Modules Can Help You? What’s Different about Learning Modules and the Shortcuts to All Graded Work?	Learning Modules has everything that is in the Blackboard Course from the beginning to the end, from Getting Started to the Final Exam in order. It doesn’t just have the tools—like a Blackboard quiz or exam or a Blackboard discussion or a Blackboard assignment. Learning Modules also has everything that a teacher who wanted to help you would put with those tools. Examples: instructions for work, tips for a type of work, a link to make the information for assignment easier to understand, required primaries for writing, extra Discussions that are not for a grade but to help students, study guides identifying possible questions, Lessons covering each section of the history in the Unit, and so on. Shortcuts to All Graded Work- It has all the tools for graded work—like a Blackboard quiz or exam or a Blackboard discussion or a Blackboard assignment. That’s it.

Getting Started & Staying Successful All 8 Weeks (OCT 22-OCT 24)

Assignment	Open Date/Hour	Due Date/Hour
Complete tasks listed on the last page of the Course Orientation link. Caution: If you cannot do those tasks by 10/24, email your instructor a proposed date in Course Messages (the email in this Blackboard course).	10/22–8:00 AM	10/24–11:59 PM

Unit 1: Creating a New America from 1860 to 1900 (OCT 24-NOV 10)

Unit 1 includes **Tips** to help you succeed from the beginning. The **Tips** apply not only to Units 1 but all 3 Units.

Assignment (Listed in the Order They Become Open Date/Hour)	Open Date/Hour	Due Date/Hour
Use Unit 1's Study Guide with the Unit's Lessons (Textbook chapters: 23 to 27)	–	–
Take the Learning Quizzes in Unit 1. Tip: See tips at the top of its folder.	10/24–12:00 AM	11/10–11:59 PM
Post and/or reply in Unit 1 Learning Discussions. Tips: a) The work is the same in all Learning Discussions. b) You earn a 50% incentive if you also make above 60 on the Unit Exam. c) Use the Discussion Instructions on the Course Menu or you can get a reminder of those instructions in the prof's 1 st post. d) For Unit 1, the 1 st 5 people to post can earn a 25% bonus. If you need help in succeeding, your prof coaches you.	10/24–12:00 AM	11/7–12:00 AM (Tip: Ends 1 day before the exam starts.)
In Required Writing and Evidence Requirements: begin Evidence Quizzes.	10/28–12:00 AM	More in Unit 2.
In Respondus Requirement to the Final Exam: Three-weeks to take the Sample Respondus Exam so you may take the Final Exam. Tip: If you a) exactly follow Distance Education's requirements and b) do that in this 1st week, you earn the highest points for this assignment.	11/6 -12:00 AM	More in Unit 2.
Take Unit 1 Exam (Incentive Date for all quizzes: 11/6-12:00 AM; Tip: ends 2 days before the exam starts.)	11/08–12:00 AM	11/10–11:59 PM

Unit 2: Moving to the World Stage-America from 1900 to 1945 (NOV 10-NOV 25)

Assignment (Listed in the Order They Become Open Date/Hour)	Open Date/Hour	Due Date/Hour
Use Unit 2's Study Guide with the Unit's Lessons (Textbook chapters: 28 to 34.)	–	–
In Respondus Requirement to Take the Final Exam: (Tip: same instruction as Unit 1, but in the 2 nd week you earn the 2 nd highest points for this assignment.	Continues from Unit 1.	More in Unit 3.
In Required Writing and Evidence Requirements: Complete Self-Tests for Evidence Quiz 1-4 to see folder for the 3-Part Writing (11/5) and to see its Discussion (11/12). Tip: Score 80%+ on Self-Tests or high scores on Full-Tests.	Continues from Unit 1.	11/12–11:59 PM
Take all Learning Quizzes in Unit 2 (Tip: same instruction as Unit 1.)	11/10–12:00 AM	11/27–11:59 PM
Post and reply in Unit 2 Learning Discussions. (Tip: same instruction as Unit 1.)	11/10–12:00 AM	11/19–12:00 AM
In Required Writing and Evidence Requirements: If you finished Self-Test Evidence Quiz 4, you can post your paper (Part 1) in the 3-Part Writing Discussion. Tip: When your prof sends feedback on Part 1 in Blackboard Course Messages, the quicker you reply back, the quicker you can do Part 2. Your prof emails feedback to you 11/26 and is glad to talk with you by phone or face to face. Caution: You must do Part 1 to do Part 2 and Part 3.	11/12–12:00 AM (Tip: Before you post, recheck everything.)	11/19–11:59 PM Caution: Late papers are not accepted.

Take Unit 2 Exam Tip: The 2 extra days are to make Thanksgiving responsibilities more flexible.	(Incentive Date for all quizzes: 11/18-12:00 AM)	11/20–12:00 AM	11/27–11:59 PM
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Unit 3: Transformations–America from 1945 to the Near Present (NOV 25-DEC 12)

Assignment (Listed in the Order They Become Open Date/Hour)	Open Date/Hour	Due Date/Hour
Use Unit 3’s Study Guide with the Unit’s Lessons (Textbook chapters: 35 to 41.)	–	–
In Respondus Requirement to Take the Final Exam: (Tip: same instruction as Unit 1.) Caution: Do not ignore this task or you will not be able to take the Final Exam and the History Department requires History instructors fail for the course (not just the test) anyone who does not take the Final Exam. If you need help, ask soon.	Continues from Unit 2.	12/2 11:59 PM
Take all Learning Quizzes in Unit 3. (Tip: same instruction as Unit 1.)	11/25–12:00 AM	12/12–11:59 PM
Post and reply in Unit 3 Learning Discussions (Tip: same instruction as Unit 1.)	11/25–12:00 AM	12/11–12:00 AM
In Required Writing and Evidence Requirements: when the 3-Part Writing reopens, peer review 2 other students’ papers on evidence (not grammar). (Tip: Extra time to post is because the prof cannot grade until 1 PM.)	11/26–12:00 AM	12/3–1:00 PM (Tip: Extra time to post.)
In Required Writing and Evidence Requirements: when the 3-Part Writing reopens again, carefully examine the comments about evidence by the 2 students who peer reviewed your paper. Reply to their peer review according to the instructions. (Tip: Extra time to post is because the prof cannot grade until 1 PM.)	12/6-12:00 AM	12/11–1:00 PM (Tip: Extra time to post.)
Take Unit 3 Exam Tip: The long exam period tries to make Final and Unit 2 Exam more flexible.	(Incentive Date for all quizzes: 12/6-12:00 AM) 12/8–12:00 AM	12/12–11:59 PM

Final Exam: 1860 to the Present–Opens Early for Review (NOV 25–DEC 13)

Caution: You must successfully take the Sample Respondus Exam before you can take the Final Exam.

Assignment (Listed in the Order They Become Open Date/Hour)	Open Date/Hour	Due Date/Hour
Check all existing grades. If you think there is an error, email the specifics .	--	12/8–11:59 PM
Take the Final Exam on either date—during the 2-days over the weekend or the one day during the week. Caution: The History Department requires History instructors to fail students for the whole Course if they do not take this exam. Caution: Reviewing these videos is slow. I will apply the penalties (points deducted from your grade) if you do not follow Distance Education’s rules. Watch for emails stating if there is a problem until you see your letter grade in Blackboard.	12/7–7:00 PM	12/9–11:59 PM
	12/10–7:00 PM	12/11–11:59 PM
Check all new grades. If you think there is an error, email in Blackboard Messages the exact name of the grade and your phone # before NOON.	--	12/13 12:00 PM

I reserve the right to modify the syllabus during the semester.