# How I Tried to Do the Grading With These Goals in Mind:

# This has been forever to get graded so something different is required.

# All need to understand what to do (including those who got the full 20 but made some lower level errors they do not want to repeat)

I wrote in the left margin R (for Requirement) and its #--like Requirement 2. You can see each of the Requirements below.  
If you need it explained, I cannot do it during the test, but I can early next week. I want all of you to be OK.

# All who met most of the requirements got 20 out of 20 points.

# Those who did 3 **or more** 1.11 issues got a 1.11 which means that grade is overwritten **when you change** To see the 1.11’s in the Requirements you had, use Ctrl-F with 1.11. How to Do Your Video Form is below.

**Details for those with a 1.11.** If you did **3 or more** of the things identified below as **< 1.11 issue**, you got a 1.11 on the 20-point form for Unit 1. What does that mean? **Caution:** You want to **save** what I returned to you. When you do another Video Form (either for Unit 2 or Unit 3) and when you follow the numbered requirements on the next 1 and make a higher grade, I will want to check that you caught onto all of the errors, but I will gladly overwrite that 1.11.

# How to Do Your Video Form

**Caution:** These videos can be addictive. They are beautifully done, but keep a balance so you do your other assignments.

**Cautions:** All items required now have a number (and some also have a to c or a to e). The rubric is now specific to videos and I will be grading your videos with that rubric.

## Required Top Line of the Visual Form < Did not grade on this. I will modify the instruction.

In 1 row across the top line, your first and last name, the words Unit # Video Form, and either the words TT 8 AM, TT 10:50 AM, MWF 11 PM, or MWF 12 PM   
Click [here for an example of how the form looks](http://www.cjbibus.com/Example_of_Visual_Form.pdf), including the margins and the heading. Link Address: http://www.cjbibus.com/Example\_of\_Visual\_Form.pdf **< 1.11 issue if you did not type it. If you do not have money to print, see me.**

## 3 Required Headings That You Cover

**Tips:** Black headings instead of blue are fine. Bullets are fine with the second and third headings.

##### Exact Title of the Video**`< Did not grade on this. I will modify the instruction. BUT it is a 1.11 issue if you did not write the exact name of the video.**

##### In Chronological Order, Three Facts That Are Representative of the Content in the Video **`< 1.11 issue if you changed the heading or did not having one**

##### ThreeFacts from the Video that Every 1st Year College History Student Should Know**`< 1.11 issue if you changed the heading or did not having one**

**Tip:** You do not have to cover why if the fact is clear enough. If it is not clear enough, sometimes a representative example helps. (We discussed the words representative example in some classes; if we did not in yours, please ask.)

## Required Citation

Use the transcript as the source for the citation and parentheses—( )—to identify it. Citation for a fact always go after the fact. The transcript provides a time for all sections so you can easily communicate where your information is from. **Examples:** Your sentence or bullet (03:40). Another sentence or bullet (09:50). A sentence or bullet that compares 1 place (13:40) with another (14:40). **`< 1.11 issue if you did not follow these rules on any section of your form.**

## Required 5 Good Habits for Evidence with the Video Form, Not Just Formal Writing

Refresh your memory on [the 5 Good Habits for Evidence](http://www.cjbibus.com/Evidence_Quiz_4-The_5_Good_Habits_for_Evidence_and_Its_Rubric_and_How_Both_Can_Help_YouFORVideos.htm) but notice that there is one row of the rubric that is different now. Link Address: [http://www.cjbibus.com/Evidence\_Quiz\_4-The\_5\_Good\_Habits\_for\_Evidence\_and\_Its\_Rubric\_and\_How\_Both\_Can\_Help\_YouFORVideos.htm](http://www.cjbibus.com/Evidence_Quiz_4-The_5_Good_Habits_for_Evidence_and_Its_Rubric_and_How_Both_Can_Help_You.htm)

**Caution:** Probably unlike every class where you have written before, I can **tell—and prove—easily** if you misread, assumed, plagiarized, half-copy plagiarized, embellished, cherry-picked and every other word in the rubric.

**How is that so?** Because I have the sources that you were supposed to use sitting right in front of me.

If you do not follow one of the Good Habits for Evidence, I will write its number in the left margin and sometimes a brief phrase. **Tip:** never try to be exciting. Be useful and true. **`<Did not grade on this because I was not directly looking at each video as I will in the future. I did write Tips to some of you on my guess about half-copy plagiarism (excessive similarity).**

## Required Good Habits of Working

Save yourself from misery and lost points. Do these things:

1. Save your file in case you have to redo something. **Tip:** if you get the format correct in the first file, then start with the file to do the Unit 2 Video Form and later the Unit 3 Video Form.
2. **Proof your work before you submit it.** What does proof mean? Compare side by side paper and source to be sure transcript numbers and facts and names and quotations and everything is correct. **Guys, develop habits of work to match the way you want to be paid. `< I did not mark off, but I did mark things you should not do.**
3. Proof your appearance. If you are inexperienced with files, you may change **everything** without meaning to if you copy in information from a different file. **Example:** If you copy words from the transcript your computer may apply a different sized font and spacing. To avoid problems, when you copy text for a quotation, change it immediately to 11 point Calibri.
4. Be brief and most certainly keep any quotation very brief.

## Required Format for the Video Form (and Also for Formal Writing Work)

Do each of these things.

|  |  |
| --- | --- |
| 1. Font | 11 point Calibri font**`< 1.11 issue if this is a recognizable variation** |
| 1. Length | **Never** more than 1 printed page **`< 1.11 issue for this** |
| 1. Margins | 1” on the left and .5” on the right (FYI: I need those margins when I grade.) **`< 1.11 issue for this** |
| 1. Spacing | Double-spaced**`< 1.11 issue for this** |