

**Caution:** a Grading Issue--How Do You Do the Subject Line for the 3<sup>rd</sup> Part Paper and Insert a Comment?

<p><b>Subject Line of Your Post- This is part of the grade.</b></p>	<ol style="list-style-type: none"> <li>1. Click on the Fact Check.</li> <li>2. <b>Caution:</b> Click <b>Quote</b> to create a reply that has the student's writing <b>in</b> the message area. <b>Tip:</b> On the left you see a Reply button and then a Quote button. Click the Quote button.</li> <li>3. Change the <b>Subject Line</b> to this: <i>Your Name – My Reply to Your Fact-Checking and Plagiarism-Checking</i></li> </ol> <p>Example: if your name is Ana Joy, your <b>Subject Line</b> is Ana Joy– My Reply to Your Fact Checking and Plagiarism-Checking</p>
<p><b>How to Reply to Each of the Checker's Comments</b></p>	<ol style="list-style-type: none"> <li>4. In your paper with a Checker's comments, insert your Reply at the <b>spot</b> where you want to respond to the Checker's feedback by doing these thing:</li> <li>5. Make a blank line.</li> <li>6. Type an opening <b>curly</b> bracket—like this (but made large so you can recognize it) {—and then the word <b>REPLY:</b> <b>Caution:</b> Remember the definition of Reply at the top of this link. It is not just a Blackboard command. and then whatever you need to say  and then a closing <b>curly</b> bracket—like this }(but again made large so you can recognize it).</li> <li>7. Make another blank line.</li> </ol>

**Caution:** a Grading Issue--If the Checker Wrote That **You Were Wrong and You Agree**

<p><b>Example If You Think the Checker Is Right</b></p>	<p>If the person who Fact Checked your paper said your citation of page 513 should have been 519, and—when you checked—you realized you were wrong. In that case, you could write just <b>below</b> what the Checker wrote, any of these types of comments:</p> <p>{REPLY: Hi, thank you. You were correct. I will be more careful about proofing my work.}</p> <p>or</p> <p>{REPLY: I compared the source and paper and you were correct.}</p> <p>or</p> <p>{REPLY: You are right. I just checked the source with the paper.}</p>
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**Caution:** a Grading Issue--if the Checker Wrote That **You Were Wrong and You Disagree**

<p><b>Example If You Think the Checker Is Wrong</b></p>	<p><b>Caution:</b> Be as polite as though you could be really wrong. Why? Because sooner or later you will be wrong. That's life.</p> <p>If the person Fact Checked your paper said your citation of page 513 should have been 519, but you double-checked and the fact you were using does start on 513 and 519 is something different than what you were saying. In that case, you could write just <b>below</b> what the Checker wrote:</p>
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	{REPLY: Hi, I did double-check and 513 is the page where this specific issue starts. Page 519 is about a later issue than what I was writing about.}
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