Your Information and Your Plan - Course \_\_\_\_\_\_\_\_\_ Class Days\_\_\_\_\_ Class Hours \_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_

1. **PRINT** your complete name in WCJC records, phone number, and **WCJ**C email address so I can **reliably** reach you in an emergency.

**WCJC Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone #** \_\_\_\_- \_\_\_\_-\_\_\_\_\_ **WCJC Email:** \_\_\_\_\_\_\_\_\_\_\_ @student.wcjc.edu

1. **Place a check in the \_\_\_ to the left of EACH of the 4** statements to confirm that you understand the statement:

|  |  |
| --- | --- |
|  | For every 1 credit hour **in** class, you need 2 to 3 hours **outside of class** in preparation. If you are taking **12 credit hours,** you need a **MINIMUM of 36 hours a week** (**12** in class **+** **24** in preparation outside of class). – Click [here](http://www.wcjc.edu/test/OnlineOrientation/page16.html) for WCJC’s link on this. |
|  | To succeed, you need to plan your college work to match **both** your **current life** **and** **future goal**s. - This form is to help you plan. |
|  | Write the Course Due Dates and what you plan to do on a calendar that you use each day—electronic, a pretty one you bought, or one you downloaded for free from the Internet. I really suggest a **month-in-view**, not a daily planner.  |
|  | This course provides online resources to save you time and match how you learn. I will show you how to use them even if you have limited Internet access and limited computer access. If you have neither, see me for alternatives for assignment instructions and for the **one** resource you cannot get from class. ***Tip:*** Save files, but print selectively. I will suggest some things to print in class.  |

1. **Place a check to the left of YOUR planned grade.**
\_ an A (895-1000 points) \_ a B (795-894 points) \_ a C (695-794 points) \_ D (595-694 points) \_ F (594 or less)
2. As we talk, record what you plan to do—both assignments and extra credits. I provide a copy for you and for me, with a larger print version of this table at your course website and in Blackboard. Copy your choices on your copy so you know what you said you planned to do, and record your grades as you earn them so you can keep track of your own grade. You can determine your own average by dividing your current total where you see each broad line. **What you do is your decision, but my objective is to grade so that I encourage you to do things in *your* interests throughout the course. There are 1000 points in the course and a bit more than 28 extra credit points.**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Possible Points Available to You in This Course for Work Done by Date in Course Schedule** | **Points for Required Work** | **Points As Extra Credit** | **X If You Plan to Do This** | **Actual Points You Earned** | **A** | **B** | **C** | **D** | **F** |
| Quiz A – check your knowledge  | 0 | Less than .4 |  |  | 277.45 or more | 246.45 or more | 215.45 or more | 184.45 or more  | Below 184.45 |
| Quiz A – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Practice Essay (History Changes Essay) – in class | 10 | 0 |  |  |
|  History Changes Essay extra credit – in class | 0 | 10 |  |  |
| Working Session (graded) 1 | 10 | 0 |  |  |
| Quiz B – check your knowledge | 0 | Less than .4 |  |  |
| Quiz B – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Quiz C – check your knowledge | 0 | Less than .4 |  |  |
| Quiz C – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Working Session (graded) 2 | 10 | 0 |  |  |
| Unit 1’s Objective Exam | 200 | 0 |  |  |
| Unit 1’s Essay Exam (2 essays, 25 each) | 50 | 0 |  |  |
| **Possible Points with Unit 1** | 310 | **16 + less than 1.2** |  |  |
| Quiz D – check your knowledge | 0 | Less than .4 |  |  | 537 or more | 477 or more | 417 or more | 357 or more  | Below 357 |
| Quiz D – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Quiz E – check your knowledge | 0 | Less than .4 |  |  |
| Quiz E – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Quiz F – check your knowledge | 0 | Less than .4 |  |  |
| Quiz F – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Working Session (graded) 3 | 10 | 0 |  |  |
| Unit 2’s Objective Exam | 200 | 0 |  |  |
| Unit 2’s Essay Exam (2 essays, 25 each) | 50 | 0 |  |  |
| **Possible Points with Unit 2** | 290 | 6 |  |  |
| **Possible Points for Unit 1 + Unit 2**  | **600** | **22 + less than 2.4** |  |  |
| Quiz G – check your knowledge | 0 | Less than .4 |  |  | 796.55 or more | 707.55 or more | 618.55 or more | 529.55 or more  | Below 529.55 |
| Quiz G – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Quiz H – check your knowledge | 0 | Less than .4 |  |  |
| Quiz H – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Quiz I – check your knowledge | 0 | Less than .4 |  |  |
| Quiz I – quiz in class | 10 | 0 |  |  |
|  Checked knowledge & made 8 to 10 | 0 | 2 |  |  |
| Working Session (graded) 4 | 10 | 0 |  |  |
| Unit 3’s Objective Exam | 200 | 0 |  |  |
| Unit 3’s Essay Exam (2 essays, 25 each) | 50 | 0 |  |  |
| **Possible Points with Unit 3** | 290 | 6 |  |  |
| **Possible Points for Unit 1 + Unit 2 + Unit 3** | **890** | **28 + less than 3.6** |  |  |
| Quiz J as a refresher for the Final Exam | 10 | 0 |  |  | 895 | 795 | 695 | 595 | 594 |
| Final Exam – **If not taken, an F for COURSE** | 100 | 0 |  |  |
| **Possible Points for Unit 1 + Unit 2 + Unit 3 + Final**  | **1000** | **28 + less than 3.6** |  |  |

5. If there is something you would like for me to know about you, please write it on the back. Draw a **big arrow** here so I know.

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| **WCJC Department:** | History – Dr. Bibus |
| **Contact Information:** | 281.239.1577 or bibusc@wcjc.edu  |
| **Last Updated:** | 2013 |
| **WCJC Home:** | <http://www.wcjc.edu/> |

2013