Your Information and Your Plan - Course \_\_\_\_\_\_\_\_\_ Class Days\_\_\_\_\_ Class Hours \_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_

1. **PRINT** your complete name in WCJC records, phone number, and **WCJ**C email address so I can **reliably** reach you in an emergency.

**WCJC Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone #** \_\_\_\_- \_\_\_\_-\_\_\_\_\_ **WCJC Email:** \_\_\_\_\_\_\_\_\_\_\_ @student.wcjc.edu

1. **Write the word *Yes* in the \_\_\_ to the left of EACH of the 3** statements to confirm that you understand EACH statement:

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| --- | --- |
|  | For every 1 credit hour **in** class, you need 2 to 3 hours **outside of class** in preparation. If you are taking **12 credit hours,** you need a **MINIMUM of 36 hours a week** (**12** in class **+** **24** in preparation outside of class). . |
|  | Write the Course Due Dates and what you plan to do on a calendar that you use each day. Use a **month-in-view**, not a daily view.  |
|  | This course provides online resources to save you time and match how you learn. I will show you how to use them even if you have limited Internet access and limited computer access. If you have neither, see me for alternatives. |

1. **Write the word *Yes* in the \_\_\_ to the left of EACH of the 4** statements to confirm that you understand these policies on page 2 of the syllabus:

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|  | Academic and Personal Integrity |
|  | Classroom Civility |
|  | Attendance Policy – including on cell phones and computers |
|  | Attendance Policy and Due Dates and Your Responsibilities – including no make-ups and having to have verifiable, written excuses |

1. **Place a check to the left of YOUR planned grade.**  Notice the difference in 89**5** points and 89**4** points.

\_ an A (895-1000 points) \_ a B (795-894 points) \_ a C (695-794 points) \_ D (595-694 points) \_ F (594 or less)

1. This is a 1000-point course. I plan to do EACH of the items I have checked for objective work and written work**:**

The objective work consists of:

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|  | 3 tasks at Getting Started—2 at 5 points each and 1 at 20 points**Opportunity:** what would doing those tasks do for you besides the points? |
|  | 9 Quizzes as interactive study guides @ 10 points each **Challenge:** Sometimes you will answer 5 multiple choice questions in class and you might get by just memorizing. Other times you will have to write an answer based on your having read the textbook. Plan: Read what the Check Your Knowledge quiz said you didn’t know.**Opportunity:** 20% extra credit (2 points) if you take the Check Your Knowledge quiz by the date in the Course Schedule and you make 8 or more in class on the paper quiz. Plan: take the Check Your Knowledge quiz on time. |
|  | 3 Unit Objective Exams @ 170 points each **Challenge:** Memorization starts to fail with the quantity of questions and as you add facts in different Units.**Opportunity:** Where do those questions come from? |
|  | Departmental Final Exam @ 100 points – Departmental policy is an F for the course if you do not take the Final.**Opportunity:** what is the 10th quiz and how much extra credit does it offer? |

The written work consists of formal, but brief, Comparisons, but there is one informal, surprise written assignment:

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|  | Introductory Comparison @ 20 points and 10 points for following all 5 Good Habits for Evidence – Total value **30****Opportunity:** 100% extra credit (20 points) if you follow all 5 Good Habits for Evidence. |
|  | Unit 1 Comparison @ 60 points and 10 points for following all 5 Good Habits for Evidence – Total value **70****Opportunity:** You **must** do Unit 1 Comparison to do the Peer Reviews. |
|  | 2 Anonymous Peer Reviews @ 60 points and 20 points for following all 5 Good Habits for Evidence – Total value **80****Opportunity:** if you do these and if you realize you messed up on the Unit 1 Comparison, you have a partial remedy. You can peer review your own paper and if you identify your own error(s), you can earn 10 points. |
|  | Major Comparison covering Unit 1 and Unit 2 @ 60 points and 30 points for following all 5 Good Habits for Evidence – Total value **90****Challenge:** If you don’t get the 5 Good Habits for Evidence straight, you’ll make less than a C on the Comparison and 0 on the Good Habits for Evidence score. Example: Less than a C on a 60-point assignment is less than **42** out of the Total value of 90. **Opportunity:** On the other hand, if you do get the 5 Good Habits for Evidence straight and you can’t yet compare well but you can do two summaries, you’d make a C on the 60-point assignment That would give you 42 + the full 30 or **72** out of the Total value of 90. |
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|  | **Opportunity:** Extra credit for writing if you pay attentionSurprise, brief In-class writing assignments at 5 points each with a maximum of 3 per Unit. |

1. .**Write the word *Yes* in the \_\_\_ to the left of EACH of the 3** statements to confirm that you understand how you **must** plan.

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|  | With 73% objective and 27% written work, you **must** do some written assignments—or always make 100% on every objective assignment. |
|  | You don’t have to try every written assignment. You could try hard with the objective and try hard with first 3 Comparisons and not only start to develop the 5 Good Habits for Evidence, but also not always have to make 100% on every objective assignment. |
|  | The 5 Good Habits for Evidence are introduced in Getting Started and you **must** deal with them because those points increase with each Comparison and with your earning the points only if you follow **all** 5 Good Habits for Evidence. |

1. Do you know any job that pays well that doesn’t require these habits or any decision you could make safely without these habits?

If you think you do, try [this link.](Getting_Started_Good_Habits_for_Evidence_Would_anyone_pay_you_for_this_skill.pdf) The 5 Good Habits for Evidence are:
1. [Reliable Sources Only](https://www.softchalkcloud.com/lesson/files/6THInBcJ4XmuMr/COM_GettingStarted3.html)

[2: Factual Accuracy That You Verify with the Reliable Source Before You Write](https://www.softchalkcloud.com/lesson/files/6THInBcJ4XmuMr/COM_GettingStarted4.html)

[3: Factual Accuracy That Is Verifiable for Every Statement You Make](https://www.softchalkcloud.com/lesson/files/6THInBcJ4XmuMr/COM_GettingStarted5.html)

[4: No “Half-Copy” Plagiarism or “Patchwriting”](https://www.softchalkcloud.com/lesson/files/6THInBcJ4XmuMr/COM_GettingStarted6.html)

[5: Quotation Changes Revealed Clearly](https://www.softchalkcloud.com/lesson/files/6THInBcJ4XmuMr/COM_GettingStarted7.html)

1. If there is something you would like for me to know about you, please write it below or on the back. If you put it on the back, draw a **big arrow** here so I know to look.

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| **WCJC Home:** | <http://www.wcjc.edu/> |

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