

Your Information and Your Plan - Course _____ Class Days _____ Class Hours _____ Date _____

1. **PRINT** your complete name in WCJC records, phone number, and **WCJC** email address so I can **reliably** reach you in an emergency.

WCJC Name: _____ **Phone #** ____ - ____ - _____ **WCJC Email:** _____ @student.wcjc.edu

2. **Write the word Yes in the _____ to the left of EACH of the 3 statements** to confirm that you understand EACH statement:

	For every 1 credit hour in class, you need 2 to 3 hours outside of class in preparation. If you are taking 12 credit hours , you need a MINIMUM of 36 hours a week (12 in class + 24 in preparation outside of class) .
	Write the Course Due Dates and what you plan to do on a calendar that you use each day. Use a month-in-view , not a daily view.
	This course provides online resources to save you time and match how you learn. I will show you how to use them even if you have limited Internet access and limited computer access. If you have neither, see me for alternatives.

3. **Write the word Yes in the _____ to the left of EACH of the 4 statements** to confirm that you understand these policies on page 2 of the syllabus:

	Academic and Personal Integrity
	Classroom Civility
	Attendance Policy – including on cell phones and computers
	Attendance Policy and Due Dates and Your Responsibilities – including no make-ups and having to have verifiable, written excuses

4. **Place a check to the left of YOUR planned grade.** Notice the difference in 895 points and 894 points.
 _ an A (895-1000 points) _ a B (795-894 points) _ a C (695-794 points) _ D (595-694 points) _ F (594 or less)

5. This is a 1000-point course. I plan to do EACH of the items I have checked for objective work and written work:
 The objective work consists of:

	3 tasks at Getting Started—2 at 5 points each and 1 at 20 points Opportunity: what would doing those tasks do for you besides the points?
	9 Quizzes as interactive study guides @ 10 points each Challenge: Sometimes you will answer 5 multiple choice questions in class and you might get by just memorizing. Other times you will have to write an answer based on your having read the textbook. Plan: Read what the Check Your Knowledge quiz said you didn't know. Opportunity: 20% extra credit (2 points) if you take the Check Your Knowledge quiz by the date in the Course Schedule and you make 8 or more in class on the paper quiz. Plan: take the Check Your Knowledge quiz on time.
	3 Unit Objective Exams @ 170 points each Challenge: Memorization starts to fail with the quantity of questions and as you add facts in different Units. Opportunity: Where do those questions come from?
	Departmental Final Exam @ 100 points – Departmental policy is an F for the course if you do not take the Final. Opportunity: what is the 10 th quiz and how much extra credit does it offer?

The written work consists of formal, but brief, Comparisons, but there is one informal, surprise written assignment:

	Introductory Comparison @ 20 points and 10 points for following all 5 Good Habits for Evidence – Total value 30 Opportunity: 100% extra credit (20 points) if you follow all 5 Good Habits for Evidence.
	Unit 1 Comparison @ 60 points and 10 points for following all 5 Good Habits for Evidence – Total value 70 Opportunity: You must do Unit 1 Comparison to do the Peer Reviews.
	2 Anonymous Peer Reviews @ 60 points and 20 points for following all 5 Good Habits for Evidence – Total value 80 Opportunity: if you do these and if you realize you messed up on the Unit 1 Comparison, you have a partial remedy. You can peer review your own paper and if you identify your own error(s), you can earn 10 points.
	Major Comparison covering Unit 1 and Unit 2 @ 60 points and 30 points for following all 5 Good Habits for Evidence – Total value 90 Challenge: If you don't get the 5 Good Habits for Evidence straight, you'll make less than a C on the Comparison and 0 on the Good Habits for Evidence score. Example: Less than a C on a 60-point assignment is less than 42 out of the Total value of 90. Opportunity: On the other hand, if you do get the 5 Good Habits for Evidence straight and you can't yet compare well but you can do two summaries, you'd make a C on the 60-point assignment That would give you 42 + the full 30 or 72 out of the Total value of 90.
	Opportunity: Extra credit for writing if you pay attention Surprise, brief In-class writing assignments at 5 points each with a maximum of 3 per Unit.

6. **Write the word Yes in the _____ to the left of EACH of the 3 statements** to confirm that you understand how you **must** plan.

	With 73% objective and 27% written work, you must do some written assignments—or always make 100% on every objective assignment.
	You don't have to try every written assignment. You could try hard with the objective and try hard with first 3 Comparisons and not only start to develop the 5 Good Habits for Evidence, but also not always have to make 100% on every objective assignment.
	The 5 Good Habits for Evidence are introduced in Getting Started and you must deal with them because those points increase with each Comparison and with your earning the points only if you follow all 5 Good Habits for Evidence.

7. Do you know any job that pays well that doesn't require these habits or any decision you could make safely without these habits?
 If you think you do, try [this link](#). The 5 Good Habits for Evidence are:

1. Reliable Sources Only
- 2: Factual Accuracy That You Verify with the Reliable Source Before You Write
- 3: Factual Accuracy That Is Verifiable for Every Statement You Make
- 4: No "Half-Copy" Plagiarism or "Patchwriting"
- 5: Quotation Changes Revealed Clearly

8. If there is something you would like for me to know about you, please write it below or on the back. If you put it on the back, draw a **big arrow** here so I know to look.

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Contact Information:
WCJC Home:

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