

What I Am Offering to Help All of You--Those Who Had a Few Problems and Those Who Had Many

Supportive Caution on 10/01 about 6:30 AM:

- Some of you had unnecessary work and hurt yourself because you did not attend to the instructions and you did not proof—and that word is explained in the instructions—your work.
- Do **not** do those things with the email you send me. If you already send it and you regret it, then email to ignore that first one.

Skippable Background about Why I Am Trying to Help You

I realized that some of you guys did not understand or notice that:

- The words *Requirement* or *Required* mean I count off if you do not do that. You guys are not alone. I had one US History 1 student in class say “Required? Is that like a guideline?” My response was “Required means I take off points and your boss decides to fire you or a customer decides to find another company to buy from.” Because I have spent as much of my life in business as I have in teaching, I say things like that, including “you want to have the habits of people who get paid well.” **I want all of you to be OK, and building good habits is the foundation for a good future. I cannot—and should not—give points away but I can justify your doing things for points that help you build better habits for your future.**
- The word *Optional* and, if you want to do the option, and that the words said that you had to email for permission first—not to hurt you but **so I could tell you if your idea was provable.**
- You waited until the last minute. You did not pace yourself with writing work and the History Department is required to have 30% of your letter grade come from writing, including with primaries.

To make your points more vulnerable, many of you did **not** try the **easier** writing work of the Unit Learning Discussions. **Consider: If you already have earned some Discussion points and your other grades are good, you may not need Writing-#2.**

- Everything is different from the grading you had in the past where the prof did not have your source in front of her. Even sick, I can catch you breaking the 5 Good Habits for Evidence—and I can prove it, including plagiarism and misreading/assumptions.

What’s the Deal?

Grade Substitutes	What You Do That Can Help You Build Better Habits for Your Future
100 points for Writing-#1	<p>a. If you want to have me grade your paper as is, then I will gladly. Here is the revised rubric. Link Address: http://www.cjbibus.com/Evidence_Quiz_4-The_5_Good_Habits_for_Evidence_and_Its_Rubric_and_How_Both_Can_Help_You.htm</p> <p>b. If you want the deal for Writing-#1, you will look at links to the 2 documents that you were supposed to look at and then copy the requirements you did not do into an email. You follow the directions (brief) to send me an email. I compare what you saw with what I saw (with consideration for those who only a few problems) and determine a letter grade. I am also glad to talk to you.</p>
100 points for Writing-#2	<p>a. If you followed path a above, I am willing to talk through useful options for you if you can complete before October 9th.</p> <p>b. If you do the deal for Writing-#1 and if you can complete before October 9th, you can write Writing-#1 again following those requirements. I am glad to talk to you about any weaknesses you had with the 5 Good Habits for Evidence so that you do a simple but good job.</p>

Brief Instructions on What to Email and an Example

Reminder: Directions were and are 25% of the grade according to the rubric. Click [here to see Directions row \(in Yellow\) in the rubric](#) Link Address: [http://www.cjbibus.com/Evidence_Quiz_4-](http://www.cjbibus.com/Evidence_Quiz_4-The_5_Good_Habits_for_Evidence_and_Its_Rubric_and_How_Both_Can_Help_You.htm)

The_5_Good_Habits_for_Evidence_and_Its_Rubric_and_How_Both_Can_Help_You.htm

The Directions Criteria refers to the instructions from **two** documents that you were to use and that I have **numbered** so **all** requirements pop out and the 3rd document is an example of how a paper could look:

- **#1 to #6** (including those with a through e) in the link [How to Do Writing-#1 or Writing-#2 – General](#) requirements for both writings. Link Address: http://www.cjbibus.com/Instructions_for_All_Formal_Writing_Assignments_1301.htm
- **#1 to #4** (including those with a through c or e) in the link [How to Do Writing-#1 – Specific](#) requirements for Writing-#1. Link Address: http://www.cjbibus.com/Specific_Details_for_Writing-1_1301.htm
- [How a paper could look](#) – Ms. Hickey asked for this in the Learning Discussion and I could not create it at that time. If this helps any of you, I will provide it to future classes. Link Address: http://www.cjbibus.com/How_the_Paper_Could_Look.pdf

Pretend Example of what you would copy into an email in Course Messages to your Prof if you did not do these things

From #1 to # 6 of How to Do Writing-#1 or Writing-#2, I did not do:

3. Required Citation Using Footnotes

You have two resources so you can be successful:

- The link below is from Microsoft and it shows how to enter footnotes, the method used with History.
- In the folder for the Writing, the link at the top provides the exact text for the footnotes.

6. Required Format for Your Writing Work and Required File Types for Turnitin

Do each of these things.

a. Font	11 point Calibri font
b. Length	Never more than 1 page, including its footnotes. (If it is too long, delete your own words.)
c. Margins	1" on the left and .5" on the right (FYI: I need those margins when I grade.)
d. Spacing	Double-spaced

From #1 to # 4 of How to Do Writing-#1, I did not do:

1. Options for Your Title and the Required Email If You Want to Use a Different Title

Your title should reveal your “argument”—your “coherent series of statements leading from a premise to a conclusion.” **This general title may work for you:** Teach the essentials of representation and taxation using the 3 primaries

Tip: The person you are trying to teach is someone who is a 1st year student. In trying to teach another, you will teach yourself. You are not teaching yourself everything but the essentials. Think about what is very important to teach and you have the big part done.

Caution: To use another title, you must **propose the title by email**. Unless I am concerned you cannot prove that title, I will be approve it.